



Reports to the
Board of Trustees

Meeting
8 May 2017

Principal's Report

Curriculum

National Administration Guideline (NAG) 1

With the recent passing of ANZAC Day we, again, put out a Field of Remembrance in the grounds under the large trees near the staffroom. Each cross is named to include local soldiers, nurses, New Zealand Victoria Cross recipients, Basil Mercer the youngest New Zealander who died (aged 17), and Dave Gallaher, All Black captain.



Our boys' and girls' tag teams competed in the North Harbour Tag Field Day at the Glenfield Greyhounds League Club. Both teams played with skill and displayed great knowledge of fairplay. Our girls and boys teams both came second in their pools.

Two of our students represented us at the 11th KDEC Deaf Sports Day.

We again entered the annual Shore2Shore Fun Run with 141 entries.

Documentation and Self Review

National Administration Guideline (NAG) 2

Policy Review

Policies from last meeting for confirmation

- Appointments Policy
- Assessment Policy
- Attendance Policy

Please read the following policies and be ready to comment at our next meeting.

- Beginning Teacher Policy
- Behaviour Management Policy
- Classroom Release Time Policy
- Complaints Against Staff Members Policy
- Crisis Management Policy
- Delegation of Principal's Authority Policy
- Development Policy
- Discretionary Leave Policy
- Drug Policy

These policies can be read online at www.bis.school.nz

Personnel

National Administration Guideline (NAG) 3

Roll Number - 381

We have had a request from Sekolah HighScope Indonesia, a progressive school in Jakarta, Indonesia that believes in the student-centered approach, to visit to learn about our implementation of Thinking-Based Learning (TBL). The school started with Understanding By Design (UBD) since 2006 and implementing Project-Based Learning (PBL) in 2011, and are now in the process of reviewing and refining their implementation. They are interested in learning from other schools that implement the program effectively, such as Birkdale Intermediate School. We were recommended to them by Andrew Miller from Buck Institute for Education (BIE). The Buck Institute for Education is dedicated to improving 21st Century teaching and learning throughout the world by creating and disseminating products, practices and knowledge for effective Project Based Learning. It is a not-for-profit organization that receives partial funding from the Leonard and Beryl Buck Trust, California. BIE is the author and publisher of the well-regarded Project Based Learning Handbook: A Guide to Standards-Focused Project Based Learning for Middle and High School Teachers. This PBL Handbook is used by over 35,000 educators in 49 American states and 28 other countries.

Maryann Peterken attended a seminar with speaker Guy Claxton, a Professor of Education at King's College London. The seminar was based on the Learning Power Approach, which focuses on investigating the small things teachers do that switch on the learning power of their students. The seminar focused on showing teachers the small tweaks they can make in their classrooms to incorporate the approach and maximise their students' learning. She will be reporting back to the staff on how they can incorporate the Learning Power Approach in their classrooms next Term.

Community Relations

Mr Sides and two students represented us at the Birkenhead War Memorial on ANZAC Day.



Finance and Property

National Administration Guideline (NAG) 4

Property

Administration offices, foyer and staffroom have been painted over the holiday period.

A new honours board has been installed in the school's assembly hall. With all the names in gold leaf rather than the mixture of gold and vinyl on the old board it now has a more uniform look and the



lettering stands out much more. There is now a lot of room for new names to be added in the future.

Two relocatable classrooms have been moved off site. In doing so the main field was damaged as was some concrete outside Weka classrooms. The Ministry of Education will be repairing the damage.



We have received the Building Consent for the Green Room from the Auckland Council along with an apology for the time it has taken.

Finance

See attached reports.

Our annual chocolate fundraiser brought in \$9,594 for new iPads.

Mufti Day raised \$678 which will go towards more iPads in classes.

Health and Safety

National Administration Guideline (NAG) 5

On 3 April we had a fire evacuation. It took 3 minutes for the buildings to be reported clear. There were no issues.

We have received a landscape plan from Walker Landscape Ltd for the area where the heating pipes are to be placed underground. The plan is attached to this report.

We have two ladders available for teachers to use in their classrooms. These are for adult use only. They are stored in the caretakers workroom located behind the school sign in this photograph. We have had the locks to this workroom changed so the key teachers have that opens the main gate and the foyer will also open the workroom giving them access to the ladders in the holidays and weekends when the caretaker may not be available to open up. They have been reminded to have someone with them at all times when using a ladder.



Legislative Requirements

National Administration Guideline (NAG) 6

We have received copyright permission from Reuters to use a photograph of Chinese astronauts on the title page of our iBook for the Quest Food for Astronauts.



